

Ref No.: JNU/Regr./Appoint/2015-16/

July 14, 2015

Dr. P.N. Kalla 3/31, Pradhan Marg, Malviya Nagar, Jaipur-302017

Dear Sir / Madam,

With reference to your application and subsequent interview, the Management of the University is pleased to appoint you on the post of "Professor" in Agriculture, Faculty of Science" on the following terms & conditions :-

1. You shall be paid as per Pay Band of Rs.37400-67000 with AGP of Rs. 10000. Yo APPOINTMENT shall be on probation in the first instance for a period of one year from the date of your joining the University and the said period of probation may be further extende at the discretion of the management, which shall be intimated to you in writing.

SAMPLE LETTERS

- 2. During the period of probation as prescribed in Clause (1) above, your service are subject to termination at any time without notice. If you want to leave the service of the University, you will be required to give one-month notice or salary in lieu there of.
- 3. In so far as the appointment letter is not exhaustive statement of the terms and conditions of your appointment, the same as are prescribed from time to time in the University Act, Statutes, Ordinances, Regulations, etc shall be deemed to have became operative and binding upon you as part of the appointment letter.
- 4. At the time of joining, you are required to submit an undertaking to the office that you have not been dismissed from any Government / Semi Government or any other organization and have not been punished for any act of moral turpitude.
- 5. The present office timings of the University are from 9.00 AM to 5.00 PM or as may amended from time to time.
- 6. During your employment, you shall be whole time employee of the University and you shall not be interested or employed (either directly or indirectly) in any other business / undertaking / University / Institute / College.
- 7. We have a policy of faculty sharing in the Departments / Institutes of our Society for which you will have to share teaching loads as per needs and requirements.

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Contd. 2

Chaksu Campus: NH-12, Chaksu Bypass, Tonk Road, Jaipur-303901 (Rajasthan) Ph.: 0141-3020500, 3020555 Fax: 0141-3020538 Email: info@jagannathuniversity.org Website: www.jagannathuniversity.org Sitapura Campus: IP-2&3, Phase-IV, Sitapura Ind. Area, Ja:pur-302022 Ph.: 0141-4071551-52

- If you remain absent from work without any intimation and permission for a continuous period of 07 days or more, your services shall deemed to have been terminated after the expiry of said seven days.
- The University shall have the right to suspend you, without pay when a misconduct is alleged against you. The order of such suspension shall take place immediately upon communication to you.
- 10. This University is a part of a group of Institution run by the same Society- "Jagan Nath Gupta Memorial Educational Society", and your services are transferable to any of the Institution of this group.
- 11. You will, in writing intimate address to which communication may be sent to you by post. All communications sent on the given address by ordinary mail or registered post or courier shall deemed to have been delivered within three days of posting.

Yours faithfully,

For Jagannath University,

(Tanmay Pattanayak) Registrar

I have read and understood the above said terms and Conditions and I accept the same

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Jagan Nath University, Jain



Ref No.: JNU/Regr./Est./2019-20/

30 September, 2019

Prof. Kusum Dixit

B-10, Bhan Nagar.

Queens Road, Jaipur-302021

Dear Sir/Madam.

In response to your application and subsequent interview, the Selection Committee has recommended your candidature for the post of Professor in the Faculty of Education as per UGC scale of Rs. 37400 - 67000 on the following terms and conditions:-

- 1. You will be on probation in the first instance for a period of two years from the date of your joining the University and the said period of probation may be further extended at the discretion of the management, which shall be intimated to you in writing.
- 2. During the period of probation as prescribed in Clause (1) above, your service are subject to termination at any time without notice. If you want to leave the service of the University, you will be required to give one-month notice or salary in lieu thereof.
- 3. At the time of joining, you are required to submit an undertaking to the office that you have not been dismissed from any Government / Semi Government or any other organization and have not been punished for any act of moral turpitude.
- 4. The present office timings of the University are from 9.00 AM to 4.00 PM or as may be amended from time to time.
- 5. During your employment, you shall be whole time employee of the University and you shall not be interested or employed (either directly or indirectly) in any other business / undertaking / University / Institute / College.
- 6. We have a policy of faculty sharing in the Departments / Institutes of our Society for which you will have to share teaching loads as per needs and requirements.
- 7. If you remain absent from work without any intimation and permission for a continuous period of 07 days or more, your services shall deemed to have been terminated after the expiry of said seven days.

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- The University shall have the right to suspend you, without pay when a misconduct is alleged against you. The order of such suspension shall take place immediately upon communication to you.
- 9. No TA / DA is admissible for joining this post.
- 10. You will be required to bring the following Original Documents on the date of your joining:
 - a. Three passport size photographs.
 - b. Certificate & Marks sheet of 10th and 12th.
 - c. Degree & Marks sheet of Graduation and Post Graduation.
 - d. Degree of Ph.D. (if any)
 - e. Experience Certificate (if any)
 - f. Aadhar Card
 - g. PAN Card

If you accept this offer, you are requested to join on or before October 05, 2019 and submit your consent.

Yours Faithfully,

For Jagannath University,

Tanmay Pattanayak)

Registrar

I have read and understood the above said terms and Conditions and I accept the same

Signature



Certified True Copy

Jagan Nath University, Jaipur



Ref No. JNU/DR-A/Appoint/2008-09/114

May 4, 2009

Mr. Abhishek Baplawat 758, Pushpanjali Marg Barkat Nagar, Tonk Phatak Jaipur.

Dear Sir/Madam,

With reference to your application and subsequent interview, the Management of the University is pleased to appoint you on the post of "Lecturer, School of Law" on the following terms & conditions: -

- You shall be paid as per scale of Rs. 8000-275-13500. You shall be on probation in the first instance for a period of one year from the date of acceptance of this letter and the said period of probation may be further extended at the discretion of the management, which shall be intimated to you in writing.
- 2. During the period of probation as prescribed in Clause (1) above, your service are subject to termination at any time by giving one-month notice or payment of one month salary in lieu thereof. The notice may be delivered by hand or through registered post and the notice period shall commence from the date of delivery in the former case and the date of dispatch in the later case. Similarly, before leaving the service, you will be required to give one-month notice or salary in lieu.
- 3. You will, in writing intimate address to which communication to you may be sent by post in future. The notice and other communication sent to you at such address shall deemed to have been duly sent by us and received by you on the address intimated by you. All communications sent on the given address by ordinary mail or registered post shall deemed to have been delivered within three days of posting and those sent by telegram within 24 hours of their being sent.
- During your employment with us you shall be subject to such rules and regulations as are made by us from time to time whether they are individually notified or not.
- The present office timings of the University are from 9.00 AM to 5.00 PM and as further amended from time to time, shall be binding on you.

During your employment with us you shall devote whole of your time and attention to the business of the Institute and you shall not be interested or employed (either directly or indirectly) in any other business / undertaking.

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Jagan Nath University, Jaipur

University Campus: Rampura, Tehsil Chaksu, Jaibur
Sitapura Campus: Plot No. IP- 2 & 3, Phase IV, Sitapura Industrial Area, Opp. Chokhi Dhani, Jaipur
Phone No.: 09784007921, 09929949917 Website: www.jagannathuniversity.org

- 7. We have a policy of faculty sharing between our society institutes for which you will have to share teaching loads by to share teaching loads between the various management programmes.
- 8. The information given by you about your date of birth entered in our records cannot be altered at your option at a few about your date of birth entered in our records cannot be altered at your option at a future date. Your confirmation in our employment will also be subject to your producing satisfactory proof of your age.
- 9. If you remain absent from work without any intimation and permission for a continuous period of 10 days as period of 10 days or more, you shall deemed to have been terminated with effect from the day you complete 10 days of such absence.
- 10. The University shall have the right to suspend you, without pay if and when a serious misconduct is alleged against you. The order of such suspension shall take place immediately upon communication to you.
- 11. This University is a part of a group of Institutes run by the same Society- "Jagan Nath Gupta Memorial Educational Society", and your services are transferable to any of the Institute of this group.
- 12. You are requested to bring the following documents on the date of your joining.
 - Two passport size photos.
 - b. Original certificates in support of your educational technical qualification, date of birth & experience.
 - c. Such other paper as required under Personnel policy of the Institute.
 - Reference letters of two respected citizens of Jaipur.

13. You are requested to confirm your acceptance in writing to the under signed indicating the date of joining which should not be later than 18th May, 2009 failing which it would I will join tomostow moveds be treated that you are not interested in the assignment.

Yours faithfully,

For Jagannath University,

ay Pattanayak) Deputy Registrar

I have understood the above said terms and Conditions and I accept the same

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versity, Jaipur Jagan Nath U



Ref. No.: JNU/Regr./2016-17/

June 03, 2017

OFFICE ORDER

Dr. Abhishek Baplawat who is working as Assistant Professor in Faculty of Law is now designated as Associate Professor with immediate effect.

> Sd/-Vice-chancellor

Copy to:

- 1. P.S. to Chancellor
- 2. P.S. to Vice-Chancellor
- 3. Manager Accounts
- 4. Person concerned.

Registrar



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Registrar

Jagan Nath University, Jaipur



Ref No.: JNU/Regr./Est./2018-19/

August 28, 2018

Dr. Jasvinder Singh 2-GA-32, Vigyan Nagar, Main Road, Kota - 324005 (Raj.)

Dear Sir/Madam.

In response to your application and subsequent interview, the Selection Committee has recommended your candidature for the post of Associate Professor in the Department of Physiotherapy as per UGC scale of Rs. 37400 - 67000 on the following terms and conditions:-

- You will be on probation in the first instance for a period of two years from the date of your joining the University and the said period of probation may be further extended at the discretion of the management, which shall be intimated to you in writing.
- During the period of probation as prescribed in Clause (1) above, your service are subject to termination at any time without notice. If you want to leave the service of the University, you will be required to give one-month notice or salary in lieu thereof.
- 3. At the time of joining, you are required to submit an undertaking to the office that you have not been dismissed from any Government / Semi Government or any other organization and have not been punished for any act of moral turpitude.
- The present office timings of the University are from 9.00 AM to 4.00 PM or as may be amended from time to time.
- During your employment, you shall be whole time employee of the University and you shall not be interested or employed (either directly or indirectly) in any other business / undertaking / University / Institute / College.
- We have a policy of faculty sharing in the Departments / Institutes of our Society for which you will have to share teaching loads as per needs and requirements.
- 7. If you remain absent from work without any intimation and permission for a continuous period of 07 days or more, your services shall deemed to have been terminated after the express of said seven days.

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- The University shall have the right to suspend you, without pay when a misconduct is alleged against you. The order of such suspension shall take place immediately upon communication to you.
- 9. No TA / DA is admissible for joining this post.
- 10. You will be required to bring the following Original Documents on the date of your joining:
 - a. Three passport size photographs.
 - b. Certificate & Marks sheet of 10th and 12th.
 - c. Degree & Marks sheet of Graduation and Post Graduation.
 - d. Degree of Ph.D. (if any)
 - e. Experience Certificate (if any)
 - f. Aadhar Card
 - g. PAN Card

If you accept this offer, you are requested to join on or before September 01, 2018 and submit your consent.

Yours Faithfully,

For Jagannath University,

(Tanmay Pattanayak)

Registrar

I have read and understood the above said terms and Conditions and I accept the same

Signature



Certified True Copy

Jagan Nath University, Jaipur



Ref No.: JNU/Regr./Est./2019-20/

September 21, 2019

Ms. Deepika Taparia 23A, Shri Ram Vihar, Ramnagaria, Jagatpura, Jaipur (Raj.)

Dear Sir/Madam.

In response to your application and subsequent interview, the Selection Committee has recommended your candidature for the post of Assistant Professor in the Faculty of Management as per UGC scale of Rs. 15600 - 39100 on the following terms and conditions:-

- You will be on probation in the first instance for a period of two years from the date of your joining the University and the said period of probation may be further extended at the discretion of the management, which shall be intimated to you in writing.
- During the period of probation as prescribed in Clause (1) above, your service are subject to termination at any time without notice. If you want to leave the service of the University, you will be required to give one-month notice or salary in lieu thereof.
- 3. At the time of joining, you are required to submit an undertaking to the office that you have not been dismissed from any Government / Semi Government or any other organization and have not been punished for any act of moral turpitude.
- 4. The present office timings of the University are from 9.00 AM to 4.00 PM or as may be amended from time to time.
- 5. During your employment, you shall be whole time employee of the University and you shall not be interested or employed (either directly or indirectly) in any other business / undertaking / University / Institute / College.
- 6. We have a policy of faculty sharing in the Departments / Institutes of our Society for which you will have to share teaching loads as per needs and requirements.

fou remain absent from work without any intimation and permission for a continuous period areoffical Tole more, your services shall deemed to have been terminated after the expiry of said seven days.

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Jagan Nath University Jaipur

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- The University shall have the right to suspend you, without pay when a misconduct is alleged against you. The order of such suspension shall take place immediately upon communication to you.
- 9. No TA / DA is admissible for joining this post.
- 10. You will be required to bring the following Original Documents on the date of your joining:

a. Three passport size photographs.

- b. Certificate & Marks sheet of 10th and 12th.
- c. Degree & Marks sheet of Graduation and Post Graduation.
- d. Degree of Ph.D. (if any)
- e. Experience Certificate (if any)
- f. Aadhar Card
- g. PAN Card

If you accept this offer, you are requested to join on or before September 27, 2019 and submit your consent.

Yours Faithfully,

For Jagannath University,

(Tannay Pattanayak)

Registrar

I have read and understood the above said terms and Conditions and I accept the same

Signature



Certified True Copy

Registrar

Jagan Nath University, Jaipu